

Field Director

Position: The Field Director oversees day-to-day program operations of various Acclivus programs at the direction and assignment of leadership. At times, Field Director shall provide support and oversight of live on-call programs (24/7), evening and weekend activities. Field Director facilitates a positive working environment for community credible staff to advance personal and professional development goals. Field Director will support coordination across programs and initiatives with aligned missions and/or scope of work. The Field Director reports to the Chief Executive Officer.

Responsibilities include, without limitation:

Community Engagement and Collaboration

- Oversee operations of Acclivus, Inc. program sites, hospital or community-based programs and partners implementing the program in Chicago region and throughout Illinois as directed by and in collaboration with program leadership and fellow Program Directors.
- As needed, carry hospital hotline phone and coordinate patient referrals from hospitals 24/7 to line staff, including troubleshoot issues as needed with line staff, hospital partner staff, and community-based violence prevention staff.
- Convene staff weekly and as needed to ensure operations function with fidelity and address issues as needed. Plan, assign, and review staff work to ensure group objectives are met.
- Participate in staff on-boarding process, including recruitment, selection, staff training, and supervision. Participate in interviewing, hiring, orienting, leading, mentoring, and evaluating staff to meet Acclivus, Inc. program needs.
- Develop and manage staff in accordance with professional development program to ensure appropriate support is provided for Acclivus, Inc. staff to meet professional and educational attainment goals to ensure that a qualified staff contribute to group objectives.
- Facilitate coordination of across all program areas including community-based/neighborhood associated affiliates, hospital partnerships, and any other adaptations of the program as directed by and in collaboration with program leadership.
- Participate in design and delivery of the training sessions for internal staff and, as needed, external partners of the program.
- Serve as an advisor and program representative to partner organizations within the network of violence prevention and associated service providers; contribute expertise regarding all implementation, management, strategy, violence prevention techniques, best practices and outcomes.
- Develop, collect, and maintain program data and data systems to assist with evaluation of effectiveness of hospital and health-related program activities.
- Coordinate, monitor, and track progress and reports to assess their efforts in connection to Acclivus, Inc. program success and challenges.
- Work collaboratively with Acclivus's leadership to identify funding opportunities, develop opportunities to successfully attain funding, and to comply with reporting and funder requirements.
- Develop and pursue opportunities to expand capacity of Acclivus's intentional network by development of champion supporters, volunteers, and organizational affiliations.
- Utilize and support use of technology to compile, analyze, and share quantitative and qualitative information regarding Acclivus's community engagement activities and impact, in partnership with organization leadership.
- Other duties as assigned

Qualifications: Applicants must have a bachelor's degree or higher and three years of direct service work in violence prevention OR at least six years' experience in direct service violence prevention programming within the Chicago, Cook County, and state of Illinois communities, including working with partner agencies to collaborate on violence prevention efforts. The successful applicant will have excellent and versatile communication skills, including public speaking and one-on-one interactions, have the ability to lead teams and projects, work collaboratively, and have strong organizational skills. Applicants must have a good understanding of the role of service provision in addressing issues of community violence as well as familiarity with the demographics and geographic makeup of low-income communities and neighborhoods in Chicago and suburban Cook County. Previous supervisory experience is preferred. Fluency in a

second language is a plus. Computer proficiency is required, including familiarity with Microsoft Office applications. Applicants must have a valid driver's license, own or have regular access to a vehicle, and be willing to travel throughout Cook County on a regular basis. Flexibility and ability to work occasional evenings and weekends are essential.
Salary: Salary depends on experience.