

JOB DESCRIPTION

Community Engagement Coordinator



Acclivus, Inc. is a community health organization, focusing on the health and well-being of individuals living in Chicago's most vulnerable neighborhoods. Acclivus uses an intentional social network to serve vulnerable individuals, primarily those from communities that are disproportionately impacted by compounding barriers to health and success. Acclivus provides resources and support to assist a person with personal and professional growth. The goal is for each person to thrive as they overcome social challenges that may include but are not limited to: chronic exposure to violence and trauma, poverty, a criminal background,

disproportionately high rates of serious health conditions, and limited formal education. Acclivus provides programs and services to address trauma, decrease health disparities, reduce incarceration, enhance educational opportunities, and increase employment options for individuals and their communities.

Our mission: To support the success of Chicago area vulnerable individuals, primarily those who are disproportionately impacted by compounding barriers to success, and who have been disconnected from mainstream culture and the associated benefits therein. Resources and assistance are made available through crisis intervention, mitigating traumatic impact of negative life events, mobilizing social capital, community organizing campaigns, and advocacy.

Our Vision: To provide all individuals the opportunity to reach their full human potential regardless of their past misdeeds, disappointments, or challenges influenced by internal and external causes.

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Position: The **Community Engagement Coordinator** supports their director to build and maintain strategic partnerships and collaborations with community stakeholders, both individuals and groups, including but not limited to community-based organizations and community leaders whose populations served overlap with the organization's target population. The coordinator facilitates Acclivus's presence on task forces, cross-sectional coalitions, and regional councils focused on addressing issues of poverty, safety, and social justice in Chicago, Cook County, and across Illinois. The Community Engagement Coordinator Reports to the Director of Community Engagement.

Responsibilities include, without limitation:

- In collaboration with the Director, develop and support community engagement efforts to identify persistent and emerging issues in vulnerable communities that can be addressed through service provision and advocacy.
- Support Acclivus to cultivate and strengthen relationships with individuals and organizational stakeholders throughout Chicago, Cook County, and across Illinois. At times, serve as Acclivus, Inc. representative on coalitions and at stakeholder meetings.
- Maintain knowledge of statistics and reports regarding health and economic disparities, and vulnerable populations including, without limitation, formerly incarcerated, survivors of and individuals tangentially impacted by violence, and populations with limited formal education.
- Support core community engagement efforts, including:
 - Develop messaging campaigns and coordinate outreach activities, education presentations and workshops, for a variety of individual and group stakeholders.
 - Help Acclivus staff develop and implement outreach and community engagement plans and connect them with critical stakeholders.
 - Provide formal and informal presentations about Acclivus services to diverse audiences.

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- Field requests for information and Acclivus involvement in community events and evaluate appropriate level of engagement based on priorities and resources. Participate in development and promotion of messaging that balances Acclivus offerings with target population needs and resource limitations.
- As directed, execute community engagement priorities and ensure associated work plans and activities are structured to advance those priorities. Work with Acclivus leadership and direct service staff to identify opportunities to participate in community engagement and collaborative projects serving the organization's mission.
- Champion community engagement as a strategy for addressing access to justice and empowerment of vulnerable individuals and communities.
- Work collaboratively with Acclivus's leadership to identify funding opportunities, develop opportunities to successfully attain funding, and to comply with reporting and funder requirements.
- Develop and pursue opportunities to expand capacity of Acclivus's intentional network by development of champion supporters, volunteers, and organizational affiliations.
- Utilize and support use of technology to compile, analyze, and share quantitative and qualitative information regarding Acclivus's community engagement activities and impact, in partnership with organization leadership.
- Other duties as assigned

Qualifications: Applicants must have a bachelor's degree or higher and three years of experience in community organizing OR at least six years' experience in community organizing within the Chicago, Cook County, and state of Illinois communities, including working with coalitions and community groups to address issues impacting vulnerable communities.

The successful applicant will have excellent and versatile communication skills, including public speaking and one-on-one interactions, have the ability to lead teams and projects, work collaboratively, and have strong organizational skills. Applicants must have a good understanding of the role of service provision in addressing issues of poverty and social justice as well as familiarity with the demographics and geographic makeup of low-income communities and neighborhoods in Chicago and suburban Cook County.

Fluency in a second language is a plus. Computer proficiency is required, including familiarity with Microsoft Office applications. Applicants must have a valid driver's license, own or have regular access to a vehicle, and be willing to travel throughout Cook County on a regular basis. Flexibility and ability to work occasional evenings and weekends are essential.

Annual Salary \$69,000