



Acclivus, Inc. is an intentional social network to serve vulnerable individuals, primarily those from communities who are disproportionately impacted by compounding barriers to health and success, by providing leveraging capital and coping capital to assist network members with personal and professional growth, and overcome common social challenges including but not limited to poverty, criminal backgrounds, or limited formal education. Acclivus organization aims to develop programs and advocate for social policy reforms that will decrease incarceration, enhance educational opportunities, employment, and self-employment opportunities for network participants.

Our mission: To support the success of Chicago area vulnerable individuals, primarily those who are disproportionately impacted by compounding barriers to success, and who have been disconnected from mainstream culture and the associated benefits therein. Resources and assistance are made available through crisis intervention, mitigating traumatic impact of negative life events, mobilizing social capital, community organizing campaigns, and advocacy. **Our vision:** To provide all individuals the opportunity to reach their full human potential regardless of their past misdeeds, disappointments, or challenges influenced by internal and external causes.

Job Description

Position: Site Supervisor

Summary: The Site Supervisor oversees the street outreach team. That team is responsible for reaching out to the highest risk individuals in the community and working with them to prevent violence by mediating conflicts, modeling prosocial behaviors, engaging them in positive activities and accompaniment through the case management process. The Site Supervisor provides direct staff supervision to outreach workers, attends relevant meetings, oversees all outreach activities, and ensures timely, accurate data entry and reports by outreach staff. Site Supervisor represents Acclivus leadership at the local level and works to develop collaborative relationships with local stakeholders to support program objectives. This role also requires you to develop a relationship with key local leaders including social service providers, educators, law enforcement leaders, community leaders/activists, block club presidents, park district staff, etc.

Duties and Requirements:

- First hand knowledge of the community and knowledge of current street conflicts required;
- Ability to communicate effectively, both orally and in writing;
- Ability to work one-on-one and in groups with high-risk individuals to resolve conflicts and promote prosocial behaviors;
- Experience with staff supervision or experience managing a team;
- Willingness to supervise staff on the street and in other unstructured situations;
- Willing to work late nights and on weekends;
- Familiarity with computers such that employee is able to complete required data entry tasks, communicate via email, and complete basic word processing tasks as needed;
- Willingness to participate in and assist with delivering trainings for staff;
- Emotional maturity; good judgment; integrity; tolerance of differing points of view and

beliefs; commitment to nonviolence.

- Assist in coordinating panel interviews for new hires
- Serve as the primary point of contact for outreach staff
- Oversee all outreach activities and assist staff with implementing Acclivus program
- Help staff problem-solve difficult situations and strategize about conflict mediations (provide needed guidance and follow-up)
- Work to build staff morale, keep team motivated (remind them of why we do what we do)
- Monitor outreach staff training needs; communicate training needs to Program Manager, assist in developing action plans to address training needs

Outreach:

- Coordinate all outreach activities (target areas for outreach and canvassing)
- Supervise outreach team both inside and outside of the office
- Be aware of location of team at all times during work hours
- Monitor violence data, coordinate shooting responses, document violent incidents
- Be a conduit between the Outreach Team and the Field Director

Documentation:

- Complete required documentation including daily logs,
- Review database to ensure data entry for consistency, accuracy, and timeliness
- Confirm client information to prevent duplication or ghost entries, check caseload numbers and confirm risk levels for all outreach staff (spot check)
- Assist Program Manager in completing reports
- Conduct tailored supervision sessions with each outreach worker as needed to improve documentation
- Review time-off requests and approve/disapprove
- Other Duties as assigned

Qualifications:

- Firsthand knowledge of the community and knowledge of current street conflicts required
- Willingness to learn and commit to the principles of nonviolence, restorative justice and trauma- informed practices
- Experience working on a team
- Experience with staff supervision or experience managing a team
- No pending criminal cases or prior convictions for sexual assault, child abuse or domestic violence

Requirements:

- High School Diploma/GED desired. Bachelor's degree preferred or significant experience working with high-risk, street-involved individuals
- Excellent verbal communication skills, and ability to communicate effectively in writing
- Valid Illinois driver's license, insurance, and good driving record
- Experience or training in crisis intervention preferred

Salary: Salary commensurate with experience.